

CASA ALBA MELANIE 314 S. Madison Street I Green Bay, WI 54301 Phone: (920) 445-0104 I Web: casaalba.org Hispanic Resource Center of Greater Green Bay

Casa ALBA Melanie has served the needs of Hispanic families in the greater Green Bay area since 2011.

Casa ALBA Melanie Temporarily Closes to Walk-in Traffic due to Coronavirus Pandemic

Date Released: March 18, 2020

To protect all members of the public, Casa ALBA Melanie will follow the guidance of our Local, State and Federal governments and close our office for walk-in service starting on Wednesday, March 18. The Federal government has called for businesses to reduce gatherings of 10 or more people, during the Coronavirus pandemic. This means we need to do things differently than in the past. We will continue to help those that need our help. We will continue to work for you. We will use phone and email communications, instead of in-person meetings. If you need help, call or email us. At this point we will be doing the following:

- We will close the office for walk-ins as of today, Wednesday, March 18.
- All classes and group meetings have been cancelled for now.
- We are posting signs on the doors, website, and Facebook that, following federal and state guidelines, we must limit face-to-face contact and are therefore closing the office until restrictions are lifted.
- We will leave a message on the Casa ALBA office voicemail that anyone who needs to contact us will be given another number to call.
- If the phone is not immediately answered, please leave your name, call back number and a brief message.
- We will continue to monitor conditions and inform people of important information. We are committed to our clients, particularly Spanish speakers who may not have easy access to needed information.
- Please check our Facebook page or website for additional notices, including the reopening of the Center.

Finally, in the midst of the current Coronavirus pandemic, the Green Bay Press Gazette is sharing some of its proprietary content on the Casa ALBA website at <u>https://www.casaalba.org/coronavirus.html</u>. We hope to keep you better informed on what you should do to protect you and your family. Simply click at the top of the page, to translate the article to Spanish or any of 108 other languages.

VISIT OUR WEBSITE AT: www.casaalba.org

FOR MORE INFORMATION ON THIS RELEASE, CONTACT: Mike Welch at mike@casaalba.org or at (920) 676-2166

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